

Abington Friends School

Extended Day



2018-2019

A welcoming, safe, and enriching environment where children play, learn, and discover together.

Overview

The **Extended Day Program** at Abington Friends School takes place after school hours and is an extension of the experience we cultivate daily within our Early Childhood and Lower School Programs. Through this program, children continue to play and learn through a variety of hands-on experiences.

Whether it is through arts and crafts, games, music, or sports (when age appropriate), the AFS Extended Day Program provides safe and enjoyable care for AFS students three years old through the sixth grade.

Enrichment opportunities are also available throughout the school year. The Extended Day Program in first through fourth grades offers structured play time and homework support.

Extended Day Program Hours are Monday – Friday 3:00 – 6:00 p.m.

General Daily Schedule:

- 3:00 – 3:15 p.m. Transition to Extended Day
- 3:15 p.m. Snack Time (all)
- 3:30 – 4:30 p.m. Optional Enrichment Classes (by age)
- 3:30 – 5:00 p.m. Homework Center Open (Grades 1 – 4) Arts and Crafts, Games, Outdoor Play (all)
- 5:00 – 6:00 p.m. Outdoor Play and Creative Activities (all)



The activities planned in Extended Day showcase our Faculty's areas of interest, passion, expertise, and connection to our daily program.

We offer several Enrichment Courses throughout the year. These courses are special classes offered after school for an additional fee. Enrichment Course offerings will be made available mid-September. In the past, these courses have included: violin and viola instruction, dance, clay work, soccer, and chess. Enrichment offerings will be shared the beginning of September, the end of December and Mid-March.

Fee Schedules and Registration

The following annual fee schedule applies to all children 3 years old through 4th grade:

5 Day Options

- 4 p.m. pick up \$1,000
- 5 p.m. pick up \$2,000
- 6 p.m. pick up \$2,900

3 Day Option

- 6 p.m. pick up \$2,100

2 Day Option

- 6 p.m. pick up \$1400.00

Extended Day registration fees will be billed in two installments. The first installment is due **September 30, 2018** and the second installment is due on **January 31, 2019**. To register for the Extended Day Program, please complete the 2018-2019 Extended Day Registration form and return it with payment to the Lower School Office and be sure to confirm your day choices on the Dismissal Instructions form. If you've already registered online, please submit your payment to the Lower School office during the first week of school.

Late Fee Policy: Family members must be prompt in picking up their children at the end of the day. After 6 p.m., parents will be charged a flat fee of \$15 per every additional 15 minutes of care. Late fees are due in cash at the time of pick up. We ask that you reserve this policy for emergency use only.

Drop in Fees: A \$30 a day fee is charged for drop-in and/or additional days, if space permits. Drop-in fees are due in cash or check at the time of pick-up. There is an additional registration form and fee for faculty in-service and parent conference days.

Program Description by Grade



Early Childhood and Kindergarten

The Extended Day Program for children in the early childhood and kindergarten classes will take place in a designated classroom. At the start of the afternoon, children will be provided a healthy snack and have the opportunity for outdoor play. Story time and games, along with arts and crafts activities will also be made available each day.

Grades 1 – 4

Extended Day Students will be dismissed from their classrooms to the Extended Day space located in the lower level of the Lower School. At the start of the afternoon, a healthy snack will be offered to students. Each day, students will enjoy the opportunity to play outdoors on the Lower School playground.

While indoors, students may play board games, participate in arts and crafts activities, and enjoy reading time. Students in grades 1 – 4 will have the opportunity for supervised homework completion in our homework center. The homework center offers a quiet space for children to work with adult supervision. Parents should still check their child's homework each evening to be sure that all work has been completed.

Medical Information

At the time of enrollment, parents completed an online student information form which included parent emergency contact information, student allergies, and medical needs. Medical plans for students with allergies or medical needs will be prepared by the school nurse and housed with Extended Day coordinators and available to faculty during program hours.

No Student Care-- Early Dismissals and School Closings

The Extended Day Program **will not** operate during the following holidays, snow days, or in the event of an early dismissal, e.g.:

October 8 – Holiday

November 21 – Thanksgiving break, **12:00** dismissal and November 22-23 - Holiday

December 19 – Winter Program, Extended Day only until 4pm today

January 21 – MLK Day of Service

February 18 – Holiday

May 27 -- Holiday

May 31 – Spring Program, Extended Day only until 4pm today

June 7 – Last day of school/Commencement, **12:00** dismissal

In the event of an early dismissal due to inclement weather, health, or safety concerns, families will be contacted by telephone to pick up their children. Therefore, it is extremely important that all emergency contact information is updated and accurate.

Student Care on Days School is Closed

Please note that the Extended Day Program will operate during school closings for faculty in-service and conference days, as well as select days during winter and spring breaks. During these times, full-day student care (8:00 a.m. – 4:00 p.m.) will be offered to all families at an additional cost: \$65/first child, \$40/second child and \$25/third child. A registration form will be sent home a few weeks before registration is due.

October 19 – Parent Conferences

November 5 – Faculty In-Service

December 20 to January 1 – Winter Break (Dates Offered TBA)

February 8 – Parent Conferences

February 15 – Faculty In-Service

March 21 to 31 - Spring Break (Dates Offered TBA)

May 17 – Parent Conferences

Contact Information

If there is a change in your child's dismissal or extended day schedule for the day, please contact-

Tricia Cassidy

Administrative Assistant

Lower School Office

215-576-3960, tcassidy@abingtonfriends.net

To reach the Extended Day faculty, please contact-

Maria Carulli

Early Childhood and Kindergarten

Extended Day Coordinator

267-784-4083

Beverly Weems

Lower and Middle School

Extended Day Coordinator

215-837-9053

The logo for Abington Friends School (AFS) consists of the letters 'AFS' in a large, bold, blue, sans-serif font.

Abington Friends School

575 Washington Lane,

Jenkintown, PA 19046



Abington Friends School
Extended Day Program Registration Form
2018-2019

Child Name: _____ Grade: _____

Child Name: _____ Grade: _____

Child Name: _____ Grade: _____

Parent/Guardian: _____

Parent/Guardian Daytime Phone: _____

Parent/Guardian Evening Phone: _____

Parent/Guardian Cell Phone: _____

Pick Up Person _____ Relationship _____

Pick up Person _____ Relationship _____

Would you like your child to attend the Homework Center (Grades 1 – 4)? ___Yes ___No

Please Circle Your Pick-up Time Selection:

5 day option: 4 p.m. \$1000.00 5 p.m. \$2000.00 6 p.m. \$2900.00

3 day option: 6 p.m. \$2100.00 Mon Tue Wed Thur Fri

2 day option: 6 p.m. \$1400.00 Mon Tue Wed Thur Fri

Parent/Guardian Signature: _____ Date: _____

Please return this Registration Form to the Lower School Office by September 5, 2018.